



Charging and Remissions Policy

St Dunstan's RC Primary
School

April 2024

Date Policy Approved:	8th May 2024
Date Endorsed by Governors:	8th May 2024
Date of Next Review:	April 2025

Charging For School Activities

Introduction

This charging policy has been compiled in line with DfES requirements and in accordance with S457 of the Education Act, 1996. In addition, the Governors wish to acknowledge that, as a Catholic School, we seek to support disadvantaged members of the school community.

School Trips

Where the school cannot levy charges, but in order that a broad and rich variety of activities may be offered to our children, the school will request or invite parents to contribute towards the cost of the trip. No child will be excluded from the trip if such a contribution is not received. Where there are not enough voluntary contributions to make the activity possible, then it will be cancelled.

Materials & Textbooks

All materials required for classroom learning will be provided within a reasonable limit, according to proper use and care being taken. The school reserves the right to levy a charge for replacement equipment. Where a pupil or parent wishes to retain items produced as a result of art, craft and design, food technology or design and technology, a charge may be levied for the cost of the materials used.

Activities Outside School Hours

No charge will be made for activities outside school hours that are part of the National Curriculum or religious education, or that form an essential part of the syllabus for an approved examination. For all other activities outside school hours, a charge up to the cost of the activity will be levied, where the school has incurred cost in providing the service.

Damage/Loss to Property

A charge may be levied in respect of wilful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

A charge may be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party, where the cost has been recharged to the school. The charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

Other charges

The Headteacher, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an OFSTED report, photocopying of pupil records etc.

Remissions

The Headteacher, Finance Committee or Governing Body may remit in full or part charges in respect of a pupil, if it feels it is reasonable in the circumstances.

The Headteacher, Finance Committee or Governing Body may decide not to levy charges in respect of a particular activity, if it feels it is reasonable in the circumstances.