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# *Admissions Policy*

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*St Dunstan's RC Primary  
School*

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*For admission  
2018/19*

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## ADMISSIONS POLICY

St Dunstan's, Moston, is a Catholic Primary School under the Trusteeship of the Diocese of Salford and is maintained by the Manchester Local Education Authority. As a Voluntary Aided School, the school's Governing Body is the Admission Authority and is responsible for taking decisions on applications for admissions. The coordination of admissions arrangements is undertaken by the Local Authority. For the school year commencing September 2018, the Governing Body has set its planned admissions number at 45.

Admission to the school will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of ADMISSIONS CRITERIA forming a priority order where there are more applications for admissions than the school has places available.

1. Baptised Catholic Looked After Children and previously Looked After Children
2. Baptised Catholic children who will have a sibling attending the school at the time of admission and resident in the parish of St Dunstan, Moston
3. Other baptised Roman Catholic children who are resident in the parish of St Dunstan, Moston
4. Other baptised Roman Catholic children resident in another parish, who will have a brother or sister attending the school at the time of admission
5. Other baptised Roman Catholic children resident in another parish
6. Other children who are Looked After or previously Looked After.
7. Other children who will have a brother or sister attending the school at the time of admission
8. Other children

## NOTES

- a. All applicants will be considered at the same time and after the closing date for admissions which is March 2019 (to be confirmed)
- b. Each Roman Catholic applicant will be required to produce a baptismal certificate.
- c. Parents should check carefully whether they are resident within the parish boundary of St Dunstan, Moston.
- d. It is the duty of governors to comply with class size limits at Key Stage 1. This means that the school cannot operate classes of more than 30 children in Key Stage 1.
- e. If in any category there are more applications than places available, priority will be given on the basis of proximity to the school. The distance will be calculated from the front door of the child's home address during the school week to the main entrance door of the school, using the shortest safest walking distance along the public highways. This will be digitally measured using the LA system. The governing body reserves the right to give special consideration to twins or triplets etc. to prevent breaking the sibling link.

- f. Where a child lives with parents with shared responsibility, each for part of the week, the "home address" will be determined as being where the child resides for the majority of the school week
- g. Parents are asked to read and confirm receipt of the Governors' published admission policy. Any changes to the policy will be circulated to all applicants on file for subsequent years.
- h. If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 14 days of notification of refusal. The date of notification will be 2 working days after posting by first class post. The parents must give their reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- i. Admission arrangements to the Reception Class are separate to those for the Nursery. Attendance at the Nursery does not give a child any guarantee or priority when it comes to consideration by the governors of applicants for admission to the Reception Class
- j. A sibling link will be defined as follows:
  - a. Full brothers and sisters
  - b. Half brothers and sisters with one parent in common
  - c. Stepbrothers and sisters with the child's legal guardian resident at the child's home address